



St Bartholomew's C of E Primary School  
Willowcroft, off Warwick Avenue, Quorn, Loughborough, LE12 8HQ.  
Telephone: (01509) 412250

9<sup>th</sup> July 2020

Dear Parents/Carers,

**Miss Taylor**

We have now sorted out the class organisation for the new term. Please find below the start and finish times for your child.

Your children will be returning on **Thursday 27<sup>th</sup> August** as staff are having an extra INSET day to prepare a contingency plan for another partial or full lockdown.

You will need to bring your child through the BACK gates of the school at 8.45am – your slot is 8.45am -9am and this needs to be adhered to at all times.

We will not let children in outside of their time slot. We have over 520 children to get into school safely each day, adhering to social distancing, so we are relying on you sticking rigidly to these times.

You will need to bring your child to the tunnel door, observing social distancing and being fully aware of other parents and children in the vicinity.

If you have a sibling who is in a different class, with a different drop off time, please bring both children in the earlier time slot and the member of staff will look after them. Please pick both children up at the earlier time too.

Your pick-up time will be 3pm- 3.15pm and again please maintain social distancing at all times. On Friday, your pick up time from school will be 2pm – 2.15pm.

Please leave the school site via the BACK gates.

Please note the different collection times on Fridays.

Children are to be collected from the playground area near the external fire escape stairs.

There will be plenty of staff outside to help direct you to the correct place. Please work with us as we settle into these new routines with a large school community.

Yours faithfully,

**Judith Boston**  
**Headteacher**

