



St Bartholomew's C of E Primary School
Willowcroft, off Warwick Avenue, Quorn, Loughborough, LE12 8HQ.
Telephone: (01509) 412250

23rd August 2020

Dear Parents/Carers,

Following on from Friday morning's site inspection with the Health, Site and Safety Governors, please find further information to assist in the smooth full re-opening of school on Thursday 27th August.

We have followed all the government guidelines and have tried to reduce any risk of transmission while managing 526 children back into school safely. Your support is much appreciated.

You will find attached to this email a copy of the internal school map which shows the locations of all classrooms. In the individual class letters (which can all be found on the school website), you will have been given instructions regarding the entry and exit point you use to reach your classroom(s).

Please ensure you and your child(ren) are familiar with these and ensure you stick to the allocated gates. If you have two children and they have different entry and exit points, please choose the quickest route which will minimise your time on the school site. Please stick to this as your daily entry and exit point. If your children have different drop off and pick up times, please use the earlier slot as your allocated start and end time. For families with 3 or more children in school, please see your letter on the website. It is crucial you stick to these to allow minimal disruption in class for teachers and other pupils.

WE WILL NO LONGER BE OPERATING A ONE WAY SYSTEM OUTSIDE OF SCHOOL.

We do insist that all adults observe strict social distancing when on site at all times. Please look out for the signage on site and act as good role models to our children. For this reason, we ask that there is only one adult per family on site for drop off or pick up. This is for the safety of everyone.

We encourage you to walk, scoot or cycle to school and are happy for bikes and scooters to be left in the designated areas on site during the school day.

Years 5 and 6 children can walk to school and home without an adult; this is the decision of the parent, but we do ask that you talk to your child about social distancing, the correct entry and exit points, road safety and vigilance in the surrounding areas. As they are in uniform, they represent St Bartholomew's and we wish this to be a positive representation.

The car park gates will be locked at 8.15am (we will unlock for disabled access) until all children are safely in the building, and locked again from 2.30pm until all children are safely off site.

Children can bring in book bags, reading books and an empty pencil case (which must stay in school) as well as lunch boxes if required. Lockers and pegs will be used again. We expect all pupils to be in full school uniform – no trainers (apart from PE days).



On the days that your child is doing PE (this will be communicated to you on Thursday 27th or Friday 28th August), we ask that you send them to school in their PE kit which they will stay in all day. When it is Outdoor PE, please send in a bag of school uniform in the unlikely event that PE clothes become muddy or wet. For Indoor PE days, send your child in PE clothes which are also suitable for the rest of the school day. Ensure they have a hoodie or tracksuit bottoms in case of cooler weather. **This PE kit must all be school regulation with no large logos.**

As before, dogs are NOT allowed onto the school site and we ask that you do not tether a dog to any of the school gates or near the entry or exit points. Not only is this unfair for the dogs, but it poses a risk for people passing. Please respect this request.

Please ensure that the school office has all up to date contact details. This is important but especially in current times, should there be a suspected Covid 19 case when we would need a child collected from site quickly.

We will no longer be accepting cash or cheque payments in school. Please use ParentPay. If you have any problems logging on to this, please speak to Miss Holland, the school bursar.

We trust that anyone who has travelled to one of the countries on the quarantine list, will follow the government guidelines strictly, and will not be sending their child into school until the 14 days have passed.

We look forward to welcoming everyone back into school – please bear with us while we get all these systems working smoothly. There will be plenty of staff on site at the beginning and end of each day to help direct you.

Yours faithfully,

Sarah Oakland

Assistant Headteacher

