

## FoSBA Autumn term Meeting Minutes,

13th September 2021

Conducted via Zoom

**Invitees:** Jenny Elsmore (chair), Anthony Noctor, Carole Davies, Claire Pegg, Claire Plasser, Dave Bellingham, Gail De La Rue Browne, Graeme Farmer, Helen Hayles, Inès Tunga, Jaime Timson, Jaimie Ball, Jean Hebblethwaite Smith, Alex Clark, Kathryn North, Katya Boyd, Kelly Fudge, Kirsty Rowntree, Lizzie Antill, Louisa Pang, Paul Oliver, Phil Child, Richenda Carlton, Sonya Campbell, Sophie Noctor

**Attendees:** Jenny Elsmore (chair), Claire Plasser, Graeme Farmer, Louisa, Sophie Noctor, Jean Hebblewaite-Smith, Alex Clark, Kathryn North, Sonya Campbell, Catherine Camarco, Ellen Broughton, Sarah.; Inès Tunga.

### Agenda:

1. Welcome to Mr Clark, new and existing members and apologies
2. Minutes from the last meeting
3. Fundraising summary (Kathryn/Jenny)
4. Disco- Should this go ahead? Disco team preparation & stock
5. Christmas Fayre/events
6. Feedback on the bike ride, end of term gifts
7. School IT equipment funding, Spelling programme implementation (Sonya)
8. Planning/ Online shopping forum
9. Date of next meeting

1. **Welcome & Apologies** :\_Claire Pegg, Jamie B., Richenda, Lizzie
2. **Minutes from last meeting** (Jenny)

- Minutes recap– spoke about positive fundraising during last academic year
- Support and great initiatives from everyone

### 3. **Disco**

- (Mr Clark) this is not an option yet due to Covid restrictions and limited space for the number of children
- Option suggested by Jaime B. (via Jenny) to consider a bigger hosted venue (i.e. Mountsorrel) that can accommodate >100 people.
- (S Campbell) A suggestion that a gradual transition is needed, with an alternative event or spread over the week
- (Jamie B.) Option to charge higher for the ticket (e.g. £6) with a hireable room (AC/DJ.....)
- (Jenny) Ensure that we still consider the “community spirit and children uplift moves even if we want to raise money.”

→ **Action 1:** Mr Clark to review plan post-October Half term

### 4. **Other possible events to consider:**

- (S. Noctor) Trail event options- yard sale of “pre-loved stuff” to support small businesses and families (option to host post new year)
- (Graeme/ Clark) Scarecrow festival around School harvest (post-half-term)
- (Jenny) Film night to review the feasibility

→ **Action 2:** Scarecrow festival/trail- Jenny to discuss with the wider FoSBA team to see if there is enough interest and how to proceed. Option to involve Mini FoSBA

→ **Action 3:** Other options to be reviewed at the next meeting

## 5. Planning/ Online Christmas online Shopping Page on Facebook (Jean)

- (Jean) Option to build a bundle for October/ November/December, and have one payment of £15 for the three months towards FoSBA funds
  - So far 23 store holders confirmed
  - Support is needed to help Jean
- (Kathryn)- is there an option to arrange all payments via FoSBA account and have all raffle prizes arranged earlier to offload the work on Jean?
- (Clark) suggesting to use the school website to link to the FoSBA page/Facebook link?
- More feedback to follow....

→ **Action 4:** Jenny to arrange a follow-up meeting + formation of a team to support and improve this forum

## 6. Fundraising summary (Kathryn)

- Total raised £9434 (figure corrected) by 14/08/2021 with donation £15,619
- IT donation to the school
- Net balance- £12,781.63 (not taking into account additional commitments to the school )
- Events (included in income & expenditure statement)

→ **Action 5:** (Sonia) School to confirm if the committed £6342 for iPads/tablets is still required.

→ **Action 6:** (Kathryn) To finalise last year’s accounts and share updated reports.

## 7. Other fundraising opportunities?

- (Inès) Consider having Christmas gifts again or increasing the price per gift? possibly not a big return for the effort required (to be reviewed)
- (Catherine) Silent Auctions as another option to obtain decent gifts from sponsors?
- (Catherine) What about Christmas decorations to sell? Cards to decorate (e.g. Cauliflower packages...)
- (Jenny) Little bottle light (DIY) can be bought in bulk (idea to be reviewed)

→ **Action 7:** (Louisa/Jenny) To review various ideas and to see what’s possible & practical

## 8. Feedback on the bike ride, end of term gifts (Graeme, Jenny)

- (Graeme, Sophie, all) Successful event overall

- (Graeme) Striking a balance between groups (kids vs grown-ups, competitive vs less competitive groups, Short vs longer ride....)

→ **Action 8** (Graeme) Happy to support organisation for next year summer & review/ suggest more sports events (Graeme)- e.g. cross country, etc...

- End of term leavers gifts (Jenny)- successful but would require more people to support in the future.

## 9. School requests - IT equipment funding, Spelling programme implementation, others (Sonya)

- Spelling Programme now implemented with FoSBA support
- ( Mr Clark) Outdoor space for Year 1- more information to follow

✓ £156 for KS2 books required for Year 5 **(all in favour and agreed to support)**

✓ Mrs Barrass- Ocarina sessions (but sharing is not an option) for two sets (£10.40/unit)- around £700 to allow three sets per year group **(all in favour and agreed to support)**

✓ Letter from Year 6 requesting FoSBA to support ELSA with Miss William (30-minute break session to read/craft/ colouring....) requiring Outside storage Cupboard (£99.99), Other material needed in the future? **(all in favour and agreed to support in principle pending action below)**

→ **Action 9:** (Jenny) to check prices and support stocking where possible

→ **Action10:** (Sonia) to confirm if tablet funding is still needed

## 10. Next meetings

- Next meeting - Monday 1st November 7:30 pm ( agenda/ invite to follow)
  - Decision on Christmas disco and other events
  - To review actions
- AGM (November time)- TBC

## 11. Conclusion/ AOB:

- (Catherine C.) Is it possible to organise any adult events? Not likely until after half-term to review what's allowed in Covid world.
- (Sophie) What about a family Quiz? Disco night? Pampering prosecco? Disco at the Manor?
- (Jenny) Christmas Hampers again? (Clark)- To consider how the "premium" policy can support this \*\*

→ **Action 11:** To review the feasibility of Christmas hampers for this year- feasibility, and who can support Jenny. (Jenny) happy to share contacts/experiences....