



**Confirmation of Visit**  
**Foundation Stage Visit to Manor Farm, East Leake**  
**Thursday 18<sup>th</sup> April 2024**

Dear Parent / Carer,

On **Thursday 18<sup>th</sup> April**, we are planning to take our Foundation Stage children on a trip to Manor Farm in East Leake. This will link to our topic for that half term, **'Let's Get Growing!'**. The trip will be an opportunity to get close up to the animals on a farm and learn some fun facts about the day to day running of a farm, and, of course, take a ride on a big coach for the first time since starting school!

Every child will have a packed lunch provided by school, these will include a choice of sandwich (cheese or ham), a piece of fruit, carrot and cucumber sticks and a biscuit. If you would prefer, you can choose to send your child with a packed lunch from home. A microsoft form will be sent out for you to make your preferred lunch choice.

Your child will need **one small, named, healthy snack and a named water bottle** to take with them. The snack **should not** be in a 'snack pot' and must fit into their coat pockets. Your child will need to wear their **school uniform**, a **coat** and **wellies**. We can put on their wellies that are kept at school if you wish.

The cost of this trip, including the coach ride and entry to Manor Farm will be £16.36. Sufficient voluntary contributions are required for this activity to take place.

**Please log onto ParentPay to give your consent for your child to attend this event, and to pay by Friday 22<sup>nd</sup> March 2024. If you do not have details for ParentPay then please contact Miss Holland, the school's Business Manager.**

**Parents who are in receipt of Free School Meals, a Looked After Child or the school receives Pupil Premium Plus for your child then there is no cost to you for this trip, so please select 'not paying' on ParentPay when giving your consent.**

If you are able to support the children during this trip, then please e-mail your child's class teacher directly: Each class will need 2-3 volunteers.

Mrs Dixon/Mrs Coates- [sdixon@st-bartholomews.leics.sch.uk](mailto:sdixon@st-bartholomews.leics.sch.uk) [ecoates@st-bartholomews.leics.sch.uk](mailto:ecoates@st-bartholomews.leics.sch.uk) (please CC both teachers into the email please)-

Mrs Indcox – [vindcox@st-bartholomews.leics.sch.uk](mailto:vindcox@st-bartholomews.leics.sch.uk)

Miss Basson – [ebasson@st-bartholomews.leics.sch.uk](mailto:ebasson@st-bartholomews.leics.sch.uk)

**Please note that for all trip helpers we need to have proof of their Right to Work in the UK on file, prior to the day of the trip. This information will then be kept securely in school and will be disposed of securely once your child leaves the school or sooner if you request this.**

We look forward to a rewarding and enjoyable trip.

Yours sincerely,  
The Foundation Stage Team