



St Bartholomew's C of E Primary School

Wrap Around Care Information

St Bart's wrap-around care, exists to provide high quality out-of-school hours childcare, to support parents and carers. We provide a range of stimulating activities to enable children to be active and creative in a safe, fun environment.

Breakfast club operates from 7.30am until the start of school each day and our after-school provision, operates from the end of the school day until 6pm (5.30pm on a Friday). The charges for these sessions are:

Breakfast Club, £6.00

After-school
Short Session : £9.50
Full Session : £12.00

Please note:

- Only children attending St Bartholomew's C of E Primary School are eligible to attend the Breakfast and After School Club.
- All places are subject to availability.
- A registration form must be completed prior to the child's commencement at either club.
- The school operates a 1:13 staff ratio and this will be adhered to at all times for the safety of your child/ren.
- Short notice / Adhoc bookings - we will be happy to take short-notice (same day) bookings if we have room and provided we are still within the required staff/ child ratio.
- Due to the demand for places, you may be placed on a waiting list until a space is available.
- The above charges will be reviewed annually.

Any money raised will be reinvested into the school ,resources and activities for the wrap around care provision.

Breakfast Club

- ✓ Breakfast Club opens at 7.30am.
- ✓ Food is served until 8.20am.
- ✓ At 8.30am children in Foundation Stage and Key Stage 1 are taken to their classrooms.
- ✓ At 8.40am children in Key Stage 2 are sent to their classrooms.

After School Club

- ✓ Open from the end of school until 6pm Monday to Thursday and 5.30pm on a Friday.
- ✓ Short Session available for collections up to 5pm / 4.30pm on Friday. Late Collections will be charged the full session cost.
- ✓ Any late collection after 6pm will incur a late collection charge (£10 every 15 minutes to cover the cost of staffing/ supervision).
- ✓ After school, children in Foundation Stage and Key Stage 1 will be taken to the care provision by the class teacher or a member of classroom support staff. Pupils in Key Stage 2 make their own way to be registered.
- ✓ A snack and drink is provided for all children around 4.30pm.
- ✓ If your child is attending an extra-curricular club at the school, you will still need to pay the full fee for your booking; but we are able to collect them from the club when it has finished.





Behaviour

The school's Behaviour Policy will be followed in extended school sessions. Copies of this are available on the school website - alternatively, an e' mail or paper copy can be requested.

If a child displays poor behaviour choices, we will communicate this and seek to work with you. In the event that a child's behaviour continues to impact on the safety and/ or welfare of themselves or others (including the staff team), they may be asked to no-longer attend the club, with the agreement of the Headteacher.

Attendance at the Breakfast and/ or After-School Club is consistently reviewed, to ensure that it meets the needs of the children. If we believe that attendance is not supporting the emotional well-being and development of your child, their self-esteem or confidence - or that it is subsequently impacting adversely on their learning and/ or progress throughout the school day - we reserve the right to review their attendance with you.

First Aid

- All incidents are dealt with by a qualified First Aider.
- All accidents are recorded in the accident book. A duplicate copy of the entry will be given to the Parent /Carer and also relayed to you at collection.
- Parents/ Carers of a child who becomes unwell during the their time in extended care, will be contacted immediately. If a child is sent home ill during school hours, please contact the school to cancel your child's place at the club (otherwise you will be charged for this).

Payment of Fees

- The school will be using Arbor. (further details will be sent to you about this)
- All bookings should be paid for monthly for the month in question i.e. bookings for May should be paid for by 31st May 2024.
- No fees are payable on school closure days.
- Unless cancelled in advance, booked places are to be paid for even if the child does not attend.
- Sibling discounts - a discount of 10% will be given on the above fees, for bookings for second and subsequent children in the same family.
- Any amendments to your 'regular booking', requires four term time weeks notice and we will advise you if we are able to accommodate your request.
- We will accept **Tax Free Childcare / Childcare Vouchers** as a form of payment. A list of the providers we are currently registered with includes: Government Tax- Free Childcare Vouchers, Edenred, Caboodle, Kiddi-vouchers, Care-4, Computershare, Enjoy Benefits

If the company you are using is not listed above then please let the school know so we can register with them

